

Bukit Panjang Govt High School



Secondary One Registration Day 23 December 2019

Briefing on Registration Package & Administrative Matters

Year Heads and Level Heads



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Presentation Outline

- Secondary One Orientation Programme
- Parenting Talks
- Road Safety of students
- Travel Concessionary
- Online Consent for Dental Services
- Class Administration
- Sale of Textbooks and Uniforms
- MOE Financial Assistance Scheme
- School Home Partnership
- Parents Gateway

Sec One Registration Package

Items	Forms to submit
1. <i>Principal's welcome to Secondary One students/ Orientation Programme Schedule</i>	
2. <i>Principal's welcome and invitation to parents</i>	Submit the 'Reply Slip' to the student councilor on 2 Jan 2020
3. <i>Parenting Talk Synopsis and Speaker's Profile</i>	
4. <i>Road Safety of Students</i>	
5. <i>Parent Support Group (PSG) Registration form</i>	
6. <i>Online Consent for Dental Services</i>	
7. <i>Locker Rental Service Application Form</i>	Submit the form and cash/ cheque to the Locker Vendor on 2 Jan 2020.
8. <i>Art Elective Programme (AEP)</i>	
9. <i>MOE Financial Assistance Scheme 2019</i>	
10. <i>Booklist and Uniform Information Sheet</i>	
11. <i>Strength and Difficulties Questionnaire (SDQ)</i>	Submit the questionnaire to the Form Teacher by 10 Jan 2020.
12. <i>Triple P Positive Parenting Programme Brochure</i>	

Secondary One Orientation Programme

Date	Time (h)	Attire	Remarks
2 Jan 20 Thu	*0720 – 1340	School Uniform with School Tie	Students will receive, with compliments, a collar pin, bearing the school logo
3 Jan 20 Fri	0720 – 1240	PE Attire	Bring an extra set of dark- coloured t-shirt and shorts.
6 Jan 20 Mon	@0720 – 2030	School Uniform with School Tie & PE attire	Students will receive a complimentary Orientation T-shirt

* There will be an Art Elective Programme Selection Test for the Express students from 1410h to 1540h on 2 Jan 2020.

@ School will starts at 0830h on the next day, 7 Jan 2020

2 January 2020 (Thu)

Time (h)	Activity
0730 – 0740	Morning Assembly in Multi-purpose Hall (MPH)
0740 – 0850	New School Year Address by Mr Chua Lek Hong, Principal
0850 – 0920	Address by the Student Council + Issuing of collar pins
0920 – 0950	Ice Breakers
0950 – 1030	Recess
1030 – 1300	School Tour Locker Administration Individual Photo-taking
1300 – 1330	Campfire Preparations
1330 – 1340	Debrief
1340 – 1410	Dismissal (NA & NT) / Lunch (Express)
1410 – 1540	Art Elective Programme Selection Test (Express)

3 January 2020 (Fri)

Time (h)	Activity
0730 – 0740	Morning Assembly
0740 – 0835	Mass Dance Practice
0835 – 0930	Campfire Preparations
0930 – 1010	Recess
1010 – 1050	Learning of School Song and School Attire
1050 – 1055	Wet Games Safety Briefing
1055 – 1220	Wet Games Wet Weather Plan: Campfire Preparation
1220 – 1235	Change into Dry Attire
1235 – 1240	Debrief in Classrooms

6 January 2020 (Mon)

Time (h)	Activity
0730 - 0740	Morning Assembly
0740 - 0810	Form Class Period
0810 - 0820	Dry Games Safety Briefing
0820 - 0940	Dry Games
0940 -1020	Recess
1020 - 1050	Talk on Core Curriculum by Ms Tan Peiru, Vice Principal
1050 - 1120	Talk on CCA by Mrs Joan Neo, HOD/PE&CCA
1120 - 1245	Mass Dance Practice
1245 - 1340	Learning of Cheers
1340 - 1410	Lunch

6 January 2020 (Mon)

Time (h)	Activity
1410 - 1530	Campfire Preparations
1530 - 1700	CCA Roadshow
1700 - 1730	Dinner provided by school
1730 - 1830	Campfire Preparations
1830 - 2030	Campfire
2030	Dismissal

6 January 2020 (Mon)

Meet-the-Parents & Campfire (for parents only)

Time	Activity	Venue
17:30 – 18:00	Meet-the-Parent Session with Secondary One Form Teachers	Level 4 Classrooms
18:00 – 18:30	Dinner Reception	Canteen
18:30 – 20:30	Campfire	Courtyard
20:30	Dismissal	

Invitation for Parenting Talk

HOW TO HELP YOUR TEEN IN MANAGING TRANSITION TO SEC 1

**Transition
Together**



Speaker: Steven Tan (Family Wise)

Date: 11 January 2020, Saturday

Time: 0930h to 1130h

Venue: MP 4, Level 1
Bukit Panjang Govt High

Please submit your Reply Slip

BUKIT PANJANG GOVERNMENT HIGH SCHOOL

Invitation to Secondary One Orientation Programme for Parents/Guardians

Reply Slip

Name of Student: _____ Class: _____

Name of Parent/Guardian: _____

Relationship: *Father / Mother / Guardian

Contact No.: _____ Signature: _____

A: Meet-the-Parent Session and Campfire on 6 Jan 2020 (Mon), 17:30 – 20:30

I *will / will not be attending.

If yes, number of persons (exclude student) attending: _____

No. of vegetarian meals required: _____

B: Parenting Workshops on 11 Jan 2020 (Sat), 09:30 – 11:30

I *will / will not be attending the parenting talk.

If yes, number of persons attending: _____

Name of Father: _____ HP Number: _____

Name of Mother: _____ HP Number: _____

Name of Child: _____ Class: _____

*Please complete and submit this reply slip through your child to the student councillor on **2 January 2020**, Thursday

Road Safety of Students

- If your child plans to cycle or use a non-motorised personal mobility device (PMD) (e.g. kick-scooter) to commute to school, please collect an advisory note from the General Office.
- Submit the acknowledgement portion of the form to the General Office.



Concessionary Travel

- Primary School Smart Cards (SSCs) can be used for concessionary travel until **end April 2020**
- To enjoy concessionary travel, purchase the Bus Concessionary Pass (BCP) for Secondary Schools
- New Secondary School Smart Cards (SSCs) will be issued to all students next year

Online Consent for Dental Services

1. Log on to <https://childconsent.hpb.gov.sg> or scan the QR code available in the letter
2. Login using your SingPass with 2-factor authentication (2FA)
3. Type in your child's UIN/ BC / FIN number
4. Fill up and submit the consent form by **15 Feb 2020.**

Class Administration

Item	Remarks
3 rd Language Successful Applicants – (Express)	Successful Applicants pls register at the respective MOE Zonal/ Language Centres on 30 Dec, 8.30am to 5.00pm
Issue of Higher Mother Tongue Option Form (Form A) - Express	Parents to sign and return the form to the teacher today OR the general office by 27 Dec
Subject-Based Banding (NA/NT)	Complete the Letter of Offer form and submit it to teacher by today OR the general office by 27 Dec
Issue of Pupil Particulars and Medical Declaration	Verify the information and submit the amended form on 2 Jan 2020
Record of orientation t-shirt size	2XS, XS, S, M, XL, 2XL
Record of dietary requirement	Vegetarian packet dinner will be provided upon request for Campfire night

**For parents who have queries on 3rd Lang, Higher Mother Tongue, Subject-Based Banding, may stay back in the MPH after the briefing to speak with School Leaders and HODs.*

Sale of Textbooks and Uniforms Today

Item	Venue
Sale of Textbooks	Ground floor classroom MP4 (Express) and MP5 (NA/NT)
Sale of Uniforms and PE Attire	School Canteen

Other Dates for the Purchase of Textbooks and Uniforms

Item	Venue	Opening Hours
Sale of Textbooks	Ground floor classroom MP4 (Express) and MP5 (NA/NT)	23, 26, 27 & 30 Dec 2019 (8.30 am to 3 pm) 28 Dec 2019 (Sat) (8 am to 12 noon) bookstores@shingle.com.sg
Sale of Uniform and PE Attire	School Canteen	23 Dec 2019 (9.30 am to 2.30 pm) 24 Dec 2019 (9.30 am – 12.30 pm) School Canteen on 9, 16 Jan 2020 (1.30 pm to 3.00 pm)
	YangTze Kiang Tailor Blk 26 Teck Whye Lane #01-180/182 S680026	After 24 Dec 2019 (for December only) <ul style="list-style-type: none"> • Mon – Fri (9.00 am to 6.30 pm) • Sat (9.00 am to 4.00 pm) • Sun & PHs (9.00 am to 3.00pm)

Financial Assistance Scheme (FAS)

Two types of FAS application

- 1) Already have Primary School Approval Letter
 - Bring the letter to Conference Room for our staff to verify and they will pass you the **BPGHS Approval letter**.
- 2) New Applications
 - Proceed to Conference Room to fill up application form. Submit your supporting documents to obtain the **BPGHS Approval letter**.

* Please ensure that you obtain **the BPGHS Approval letter** before collecting your free textbooks and uniforms.

School-Home Partnership

Join the Parent Support Group (PSG)!

- The PSG consists of a group of dedicated parents who partner the school to support fellow parents in nurturing their children.
- It is the platform for parents to network, share, learn and support each other in this parenting journey.
- Some of the initiatives of the PSG include:
 - Career Talks for upper sec students
 - Jia You Project for graduating students
 - Bonding Activities for parents and child



School-Home Partnership

Communicating with your child's teacher

- Have regular conversations with teachers in both academic and non-academic areas — this will help you better guide your child's development.
- Ask the teacher for the best way and time to contact them.



PSG Membership Registration Form

PSG Membership Registration Form

No membership fee is required!

1. Please scan the QR code and submit the Parent Support Group registration form on line.

<https://tinyurl.com/sfqduoe>



2. Please submit this form to General Office, if you **do not wish to register online.**

Name			
<i>*Dr/Mr/Mrs/Mdm/Ms (Please write your name in BLOCK letters)</i>		<i>*Underline Surname</i>	
Relationship	Father / Mother / Guardian	Email	
Occupation		Mobile No.	
Student's Name		2 nd Student's Name (if applicable)	
<i>*Underline Surname</i>		<i>*Underline Surname</i>	
Class	Male/Female	Class	Male/Female

We have several enriching and meaningful programmes lined up this year. Your support and participation are of great value to us. (You may choose as many as you would like, depending on your preference)

*Please indicate your interest/s below:

- Join Exco Committee in planning and organising events
- Volunteer in event/activities/workshops on an ad-hoc basis
- Attend/participate in BPGHS PSG events/activities/talks only.
- Conduct talks or sharing sessions with other parents or students
- Provide a career talk to our Upper Secondary about your profession. (Our School teacher would approach you if an opportunity shows up. This is non – obligatory and would depend on your schedules)

*Area of Interests/ Comments: _____

*Do you have any experiences in organising PSG activities in other schools? If Yes, please share your experience and nature of involvement (past & present) _____

PARENTS GATEWAY



You may access the video via:

<https://youtu.be/PCM5o8jAncc>



You may also access the video via:

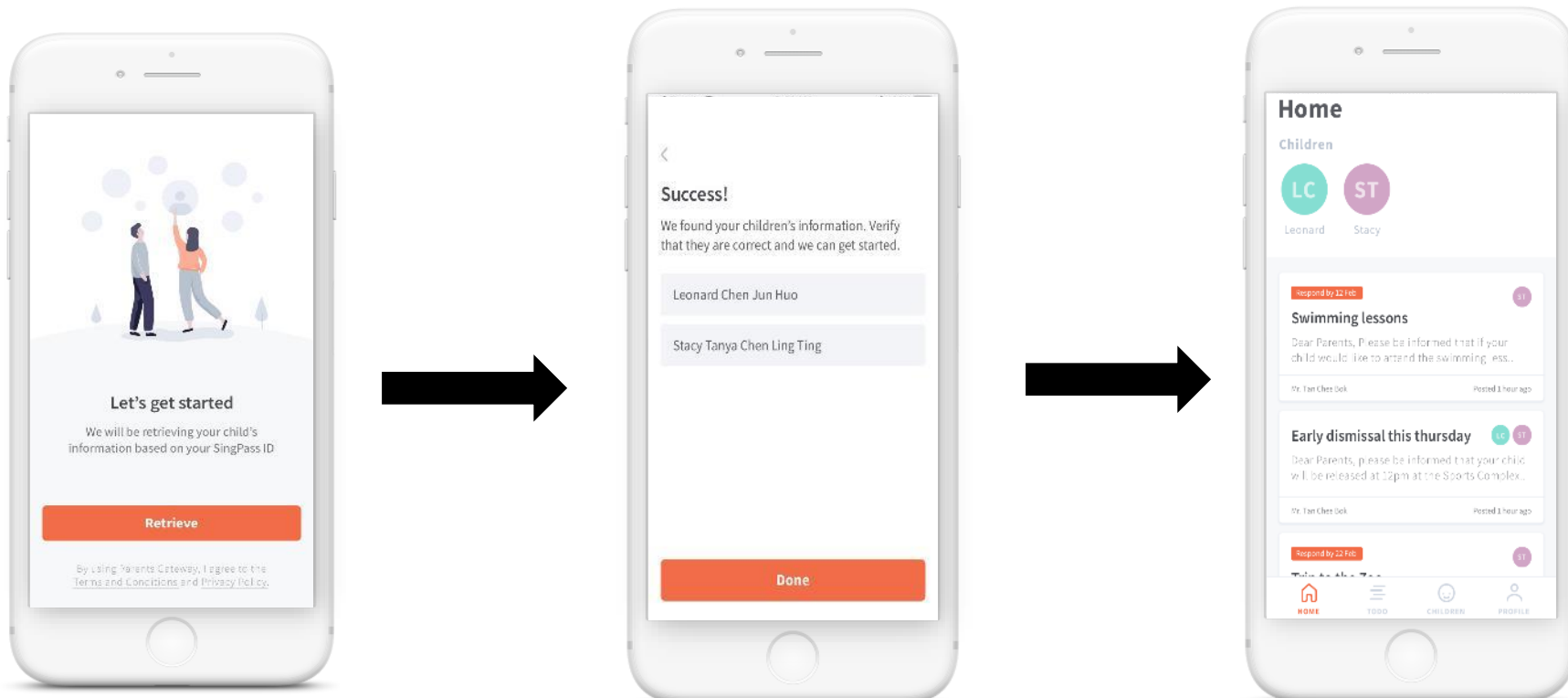
<https://www.youtube.com/embed/tW9jwyuovOo>

How to get on-board?

Step 1 – SingPass Registration and 2FA Setup

Step 2 – Download Parents Gateway Mobile App

Step 3 – One-Time On-boarding



In Summary

On the first day of school (2nd Jan 2020), report to school by 0720h in your BPGHS school uniform and tie.

Bring the following items:

1. Reply slip for Campfire and Parenting Talk
2. Updated Pupil Particulars and Medical Declaration Form
3. Locker Rental Service Application Form and the cash/cheque payment of \$35 (if applicable)

School Attire

- The uniform is a representation of the School and her history.
- The way the uniform is worn shall NOT reflect individual preferences.
- There will be a attire check in Term 1, on **Thursday 2nd Jan 2020**.
- Students with **dyed / unacceptable hairstyles** will be identified and referred to Year Heads and HOD/Discipline.



School Attire

Lower Secondary



Lower and
Upper Secondary



Collar pin must be worn at all times.

Skirts must be of knee length. Blouses are to be tucked in.

PE Attire



- Collar Pins will be issued to all Sec 1 students on the first day of school
- Students are allowed to wear plain coloured socks and sports shoes, but no outlandish design of shoes/ socks is allowed.
- PE attire is only allowed to be worn during days when there is PE lesson (twice a week)

***Have a wonderful break and
see you next year!***