



Work Attachment


2019

Objectives of Work Attachment

- Help students gain invaluable work experience, to learn new skills and knowledge which are not taught within the confines of the classroom.
- A platform for students to gain a better insight in a particular field (eg Education, Events Management, IT etc)
- Help students to make more informed choices with regard to their future courses of study and careers.

Period of Attachment

- o Mostly within June period (within the 1st three weeks).
- o Some in November – December period
- o Duration can range from 3 days to 10 days.



What are the
opportunities
available?

Summary of positions

1. Microsoft Operations Pte Ltd (Information Technology)
2. GreenPac (Engineering)
3. Globecast Asia (Marketing Research/Administration)
4. Anaias Centre Choa Chu Kang (Education)
5. Adam Khoo Learning Technologies Group (Training & Development)
6. Ministry of Health – National University Hospital (Healthcare)
7. CDAC@ Jurong (Education)
8. CDAC@ Bukit Panjang (Education)
9. CDAC@ Yew Tee (Education)
10. Jumbo Seafood @Dempsey (Food & Beverage / Service)
11. Chui Huay Lim Teochew Cuisine (Food & Beverage / Service)

Summary of positions

12. Jurong Bird Park (Conservation Ambassadors - June)
13. River Safari (Conservation Ambassadors - Sep - Nov)
14. Singapore Zoo (Conservation Ambassadors - Nov - Dec)
15. Wildlife Reserves Singapore

All information on the above work attachment programmes will be made available to all Classes.

How to sign up

- ❑ You can access the form on the school website
 - Under 'Info for Parents and Students'
 - URL Link for sign up will be provided.

OR

- ❑ Sign up using **the url address:**

<https://forms.gle/mhPis186iDaB2tdT7>

The url address is written on the list of Work Attachment Opportunities to be given to each class.
2 sets for circulating around the class.

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Students, please indicate your choices for the work attachment. You have 5 choices. All 5 choices are compulsory fields.

Please ensure that you have checked and ensured your availability, with your family and CCA teachers, before you sign up for any particular work attachment.

You cannot back out of the work attachment once you have signed up for it.

Deadline for sign up: Tuesday, 16 April 2019

* Required

Full Name (as reflected on your NRIC): *

Your answer

Gender: *

Male

Female

Class: *

NRIC number: *

Your answer

Email address (the one that you WILL check): *

Your answer

Handphone number: *

Your answer

1st Choice: *

- Microsoft Operations Pte Ltd (Information Technology)
- Greenpac (Engineering / Design)
- Globecast Asia (Marketing research/Administration)

2nd Choice: *

- Microsoft Operations Pte Ltd (Information Technology)
- Greenpac (Engineering / Design)
- Globecast Asia (Marketing research/Administration)
- Ananias Centre Choa Chu Kang (Education)
- CDAC @ Jurong (Education)
- CDAC @ Bukit Panjang (Education)
- CDAC @ Yew Tee (Education)
- Adam Khoo Learning Technologies Group (Training & Development)
- Jumbo Seafood @Dempsey (Food & Beverage / Service)
- Chui Huay Lim Teochew Cuisine (Food & Beverage / Service)
- National University Hospital (Healthcare)
- Jurong Bird Park (Conservation Ambassadors - June)

3rd Choice: *

- Microsoft Operations Pte Ltd (Information Technology)
- Greenpac (Engineering / Design)
- Globecast Asia (Marketing research/Administration)
- Ananias Centre Choa Chu Kang (Education)
- CDAC @ Jurong (Education)
- CDAC @ Bukit Panjang (Education)
- CDAC @ Yew Tee (Education)
- Adam Khoo Learning Technologies Group (Training & Development)
- Jumbo Seafood @Dempsey (Food & Beverage / Service)
- Chui Huay Lim Teochew Cuisine (Food & Beverage / Service)
- National University Hospital (Healthcare)
- Jurong Bird Park (Conservation Ambassadors - June)

4th Choice: *

- Microsoft Operations Pte Ltd (Information Technology)
- Greenpac (Engineering / Design)
- Globecast Asia (Marketing research/Administration)
- Ananias Centre Choa Chu Kang (Education)
- CDAC @ Jurong (Education)
- CDAC @ Bukit Panjang (Education)
- CDAC @ Yew Tee (Education)
- Adam Khoo Learning Technologies Group (Training & Development)
- Jumbo Seafood @Dempsey (Food & Beverage / Service)
- Chui Huay Lim Teochew Cuisine (Food & Beverage / Service)
- National University Hospital (Healthcare)
- Jurong Bird Park (Conservation Ambassadors - June)

5th Choice: *

- Microsoft Operations Pte Ltd (Information Technology)
- Greenpac (Engineering / Design)
- Globecast Asia (Marketing research/Administration)
- Ananias Centre Choa Chu Kang (Education)
- CDAC @ Jurong (Education)
- CDAC @ Bukit Panjang (Education)
- CDAC @ Yew Tee (Education)
- Adam Khoo Learning Technologies Group (Training & Development)
- Jumbo Seafood @Dempsey (Food & Beverage / Service)
- Chui Huay Lim Teochew Cuisine (Food & Beverage / Service)
- National University Hospital (Healthcare)

- Adam Khoo Learning Technologies Group (Training & Development)
- Jumbo Seafood @Dempsey (Food & Beverage / Service)
- Chui Huay Lim Teochew Cuisine (Food & Beverage / Service)
- National University Hospital (Healthcare)
- Jurong Bird Park (Conservation Ambassadors - June)
- River Safari (Conservation Ambassadors - Sep - Nov)
- Singapore Zoo (Conservation Ambassadors - Nov - Dec)
- Singapore Zoo (>>>>>)

SUBMIT

Never submit passwords through Google Forms.

Sign up

- **Deadline = Next Tuesday, 16 April**
- Student selection would be based on:
 - **Selection of choices**
 - We try to allocate students to one of your choices, depending on popularity of company and no. of positions offered by the company.
 - If a company is selected as 1 of the 5 choices, it means that you **do not mind being posted to that choice even if it's the 5th choice.**
 - **Time and date of sign-up**
 - The earlier you sign up, the higher the chance of you getting one of your first few choices.

Sign up

o Note:

- o Microsoft Sign up is already confirmed by 8 students.
- o 8 students, pls sign up on this platform.
- o This is only for selected students, as per requirement by the company.
- o For all other students, pls ignore this option when you sign up for other work attachment.

Sign up

- After the sign up,
 - Students will be allocated to the various companies.
 - Once allocation is done, students are **NOT** to withdraw from it.
 - *** They would be excused from CCAs, camps, etc during the days of attachment.

What to check before you sign up:

- You are available for the day(s) of the particular attachment programme.
 - Check with your parents on holiday bookings.
 - Check with your CCA teachers on holiday schedule.
- You are really keen to join the particular attachment programme.
- You have the necessary qualities that the particular attachment programme requires.
- You will fulfil the entire duration of the particular programme.

Final:

- o The List of Work Attachment Opportunities will be made available on the school website under 'Info for Parents and Students'
- o Power point slides will be made available as well.
- o 2 hard copies of the List of Work Attachment Opportunities will be circulating around the class.
- o A message will be sent to all students, with the url link for sign up.
- o **Sign up → ONLINE**

Comments from students...

- o “I was able to interact with children mostly aged 7-9. I was also able to help the children with their homework. As the elder one, I had to be a good role model to them. BPians taught them some cheers and we also staged a drama with them based on their centre's core competencies. I was able to learn more on social emotional learning. I had to leave on the last day with a heavy heart. If given the chance, I would definitely visit the children there again.” - Nur Shukrina, 305
- o “I have learnt interview and resume-writing skills. During the site-on day, I also learnt about the various leadership skills needed to successfully lead a team that can contribute positively to the company.” - Halizah, 304
- o “Learnt that juggling a few projects is hard.” - Fidel, 303
- o “1) Have an overview and experience on what is the adult's worklife like or maybe the work population's lifestyle. 2) Always use the Media(eg: Facebook) carefully in case of future background check 3) I have totally changed my impression of the working population, initially thinking that they have quite a boring working environment but then I came to realise that they can actually be extremely friendly and humorous.” - Pei Juan, 305

- o “It helped me learn of the different job opportunities outside and the qualifications needed to get the jobs. It also made me learn of the importance of studying. The technologies and gadgets used there were also very advanced and was an eyeopener.” – Kimberly, 304
- o “I have learnt how to better communicate with members of the public and also built my self-confidence.” – Yue Ling, 301
- o “I have learnt to have social responsibility , self awareness and self discipline.” – Kai Ling, 307
- o “I had learnt better about lives at a workplace and the importance of education and communication skills. Besides that, it also help me plan for my future career routes.” – Angelin, 302
- o “I learnt that not all kids with bad background cannot succeed in life. With values implanted in them, they can do well in life.” – Aisyah, 306

If you have any questions, pls
come forward to see me.

Thank you.

We look forward to your
participation.